

Coal Creek Watershed Coalition

MINUTES

Board of Director's and Steering Committee Meeting

Date: Wednesday, December 14th, 2011 at 4:00 PM

Location: Town Hall in Crested Butte

Attendance: Steve Glazer, Harvey Castro, Michael O'Loughlin, John Hess, Anthony Poponi, Zach Vaughter, Tara Tafi, Jim Starr, Sarah Coleman

Housekeeping

Consent Agenda

1. Approve Minutes from the December Board meeting
2. Conflict of Interest Policy Adoption
 - Steve Glazer moved to adopt the consent agenda, Mike O'Loughlin seconded, motion passed unanimously. (4:05pm)
 - Jim Starr moved to amend the consent agenda to revise the November minutes to change the narrative presented on the Conflict of Interest Policy. Steve Glazer seconded, motion passed unanimously. (4:15)

Agenda Items

- John Hess motioned to amend the regular Agenda to move items two and three to follow agenda item five, with an executive session following the completion of all other agenda items, Steve Glazer seconded. Motion passed unanimously. (4:17)

1. Budget Review (4:17 – 4:30)

Budget Review – 2011

The group reviewed the organization's expenses in November. Steve mentioned the need to review budgets and grants on an accrual basis.

It was noted that the remaining Division of Reclamation and Mining Safety funds must be utilized by June of 2012.

John asked to review the details of the tasks in the Nonpoint Source grant. Specifically he asked for details on the work being done in Task 1: Mt. Emmons Iron Fen and Gossan Assessment. Anthony responded that the organization has planned to utilize a contractor to conduct analysis of wetland enhancement options to determine a possible

course of action. The organization plans to work in conjunction with the U.S. Forest Service (USFS) to determine restoration and/or enhancement strategies. The USFS has been asked to help cover the costs of NEPA analysis. Additional tasks and expenditures for each were discussed more broadly.

Draft Budget – 2012 (4:30-5:10)

Steve mentioned his concern with the discretionary funds projection for 2012, in that it's difficult to project year-to-year funding for this category. Anthony replied that it is based on previous years' income in this category and is a relatively conservative projection for the coming year. The Board reviewed and modified the projected discretionary funding, deciding to zero out the projected Community Foundation of the Gunnison Valley revenues projected for 2012. After discussion the board decided to increase the goal for fundraising in 2012 to \$1750. (4:48)

It was noted and briefly discussed that both Coal Creek and Slate River Watersheds will have VISTAs assigned to them in 2012.

The remaining balance of allocated 2011 funds associated with the Coal Creek Non-Point Source grant would be rolled over and incorporated into the 2012 Budget. (5:04)

Steve asked about the Task 9: Riparian Workshop, Anthony replied that the workshop would be designed to educate the community about the importance of riparian areas and that the format and content for the workshop was just now being developed. Steve replied that Jennifer Bock would be useful to use in the workshop as she gave a presentation at the Gunnison Basin Round Table and was well-received.

Anthony asked if the board was comfortable going into 2012 using the revised draft budget, the board agreed that the revisions from this meeting should be reviewed electronically and finalized at the January Board meeting.

Funding Updates - Gunnison County – Jim Starr has not received return phone calls from either Marlene Crosby or Joanne Williams.

2. Fundraising Committee Report (5:10-5:15)

The Dine Out for Coal Creek event held at the Last Steep on 12/13 raised \$132, which was 10% of all proceeds from patronage that evening. The Last Steep has expressed interest in holding a Dine Out night for Coal Creek the second Tuesday of every month.

“Coffee with Coal Creek” is being hosted weekly at Rumors Coffee House, while not geared towards fundraising, has been successful in engaging the community and

providing community awareness concerning Coal Creek Watershed Coalition (CCWC) efforts.

Twenty seven "End of Year" donation request letters have gone out. One donation for \$100 has come in as of this board meeting.

3. Additional agenda items – None.

4. Director Contract Renewal (5:05-5:25)

The Board reviewed and made revisions to the Scope of Services document:

John Hess questioned why management of projects wasn't included in the Scope of Services. Within the document Jim Starr suggested inserting a list of projects brought up by John Hess. Jim also noted in paragraph 1 of first page under "Agreement" the term "Contract Document" should be changed to "Scope of Services".

In Paragraph 7 Jim noted to change the last sentence to read "contractor will be paid for the work authorized and preformed prior to his departure."

Jim also requested that everywhere in the document "agreement" should be changed to "contract".

In Paragraph 15, Jim noted that the review should be conducted at the 11th month and not at the end of contract, so that the board is not a month behind in renewing or reviewing the contract.

Language should be added to automatically renew the contract, should it expire, on a month-to-month basis until a subsequent contract is agreed upon.

Steve advised that the revised draft of the contract be sent to himself, Jim Starr and Michael O'Loughlin to be reviewed and approved at the January Board meeting. The Board agreed to this approach.

- **Jim Starr moved to adjourn into Executive Session to discuss contract negotiations and board recruitment. Steve Glazer seconded. Motion passed unanimously. Board members in attendance included Steve Glazer, Jim Starr, Harvey Castro, Michael O'Loughlin, and John Hess. Anthony Poponi was invited to join the Executive Session. (5:32)**

5. Board of Directors Discussion (5:32-6:28)

- ⊙ Review Matrix of Skills for Board
- ⊙ Board Terms, Upcoming Vacancies and New Board Member Recruitment

- **The Board entered into contract negotiations with the Director and came to no decisions. The Board discussed qualifications for new Board member candidates but didn't make any decision regarding future Board members. The Board continued the executive session to 3:30 on 1/11. The executive session ended at 6:28.**

MEETING ADJOURNED 6:28

Next Meeting Date: January 11, 2012 at 4PM.